WESTERN FIRE CHIEFS ASSOCIATION
APPOINTMENT: NFPA EMS Technical Committee

Appointee's Names	Appointee's Organization	Appointee's Contact Info	Date Appointed	Length of Term
DC Gary Aleshire	Snohomish Fire District 1 12310 Meridian Ave Everett, WA 98208	galeshire@firedistrict1.org 425-551-1200 425-754-1048 mobile 425-551-1249 fax	Initially in 2001 Re-appointed in 2005	No terms - as long as appointee is willing to serve and the WFCA and NFPA so desire.

Purpose, Scope and Goals of Committee	***Scope and Responsibility of Committee:*** Primary responsibility for documents on the training and education requirements for personnel, personal protective equipment, health and safety programs, and quality assurance programs, which incorporate physicians and the community planning process. Also responsible for documents relating to emergency medical services (except those covered by other NFPA committees with primary responsibility). The EMS committee discusses and produces NFPA 450, a comprehensive guide to help organizations create or enhance a system approach for the purpose of delivering EMS services. Inclusive in part of this guideline is administration, education, prevention, communication, staffing and equipping.
Frequency, Format and Location of Meetings	***Frequency and Format of Meetings:*** During the review period every four years, the committee meets approximately four (4) times, not including voluntary task group work. Meetings are typically face-to-face with materials exchanged electronically to facilitate the process. ***Location of Meetings:*** Varies as determined by the committee.
Specific Duties of Appointment	Attend the formal committee meetings in person. Actively participate in and contribute to the function of the committee on behalf of the best interests of the WFCA and its membership. Review relevant materials and complete tasks as assigned by the committee leadership within specified timeframes. Alert the WFCA Board of any emergent issues that may be of interest or concern to the Western Division. In addition to attendance at arranged meetings and the associated travel time, the appointee's typical workload is approximately 10-15 hours during an active cycle.
Standing Expectations of WFCA Board	***Appointed representatives of the WFCA are expected to:*** • Demonstrate conduct that is at all times professional and brings credit to the association and its membership. • Accept and act upon extemporaneous or ad hoc direction from the WFCA Board in a timely manner and with the same credence afforded the direction received herein. • Reflect in their actions adherence to the WFCA's bylaws, policies, and resolutions as well as the following adopted principles: ✓ WFCA (and its representatives) will build and maintain relationships with our members, our state associations, the IAFC, and other partner organizations. ✓ WFCA will actively foster communication to enhance these relationships. ✓ WFCA (and its representatives) will endorse, support, and foster legislative and policy development initiatives that will enhance the fire service and advance firefighter, citizen, and community safety. (continues on next page)

	✓ WFCA (and its representatives) will endorse programs that foster and promote quality improvement and professional development for fire service professionals and agencies. ✓ WFCA (and its representatives) will seek and utilize fire service leaders who will professionally and enthusiastically advance the mission, goals and objectives of our organization.
Specific Direction from WFCA Board	***While serving as the WFCA representative to the NFPA EMS Technical Committee, the appointee is expected to:*** • Advocate for equipping all fire and public safety apparatus and fleet vehicles as well as in public buildings with AEDs and for the provision of related training (consistent with the WFCA Board actions to achieve 06-08 Strategic Objective 3B, tasks 5-8). • Advocate for the development and enhancement of prehospital medical care and intervention that best serves local jurisdictions. • Advocate a systems approach for delivering medical care and intervention in concert with partner agencies. (e.g., public health, hospitals, peer professional organizations, etc.)
Participation and Reporting Requirements	***Committee Participation Requirements:*** Representatives are expected to attend all meetings. Unexcused absences may result in the termination of appointment. ***Primary Committee Contacts:*** Jack Krakeel – Committee Chair Fayette County Fire & Emergency Services 770-461-1321 ext. 4169 krakeel@fayettecountyga.gov Frank Florence – NFPA Staff Liaison 617-984-7480 fflorence@nfpa.org ***Regular Reporting to the WFCA Board:*** The appointee will maintain regular contact with and provide timely notification of emergent issues to the assigned WFCA Board liaison listed below. Joe Perry – WFCA Past President UFCA Vice-Chair UC Davis Fire Department (CA) 530-752-3850 jmperry@ucdavis.edu In addition, the appointee will submit a written briefing (preferably electronically) using the WFCA Liaison Activity Report Form (available at www.wfca.com) to the same contact and to wfca@wfca.com within two weeks after a committee meeting or event. ***Initial and Annual Review of Appointment Document:*** Initially, upon commencement of the appointment, and prior to December 1st of each year of service on the committee, the appointee will review and recommend changes to this document to ensure it accurately reflects the scope and requirements of the positions. The proposed changes will be submitted to the aforementioned WFCA Board liaison (see above) for consideration by the WFCA Board.

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Unusual Event Reporting and Review	In the event of unusual circumstances or significant emergent issues, the appointee will immediately contact one of the following for direction (listed in order of priority): WFCA Past President – Joe Perry UC Davis Fire Department (CA) jmperry@ucdavis.edu 530-752-3850 WFCA Board President – Chief Jeff Johnson Tualatin Valley Fire & Rescue (OR) chief.johnson@tvfr.com 503-642-0303 WFCA Executive Director – Jeff Griffin wfca@wfca.com (800) 785-3473 In the unlikely event of conflict or disagreement between the appointee's actions or chosen approach and written directives from the WFCA, the matter should be immediately brought to the attention of the WFCA Executive Director and/or Board President for review by the Board at the earliest opportunity.
Expense Reimbursement Policy	Participation on this committee is not funded by NFPA. The appointee's agency typically funds reimbursement of expenses.

SIGNATURES:

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WFCA Board President Appointee

ATTACHMENTS:

- NFPA EMS Technical Committee Membership Roster

RESOURCES:

- Available at www.wfca.com:
  - ✓ WFCA Liaison Activity Report Form
  - ✓ WFCA Doctrine Statements, Strategic Plan, Bylaws, Policies, and Resolutions

- Available at www.nfpa.org:
  - ✓ Various committee specific materials/resources – follow prompts for "Codes and Standards", "Codes Development Process", and then to "Technical Committees" in that order.
  - ✓ NFPA 450

CREATED: April 2006

REVISED: June 1, 2006