

WESTERN FIRE CHIEFS ASSOCIATION

APPOINTMENT: NFPA Building Service and Fire Protection Equipment Technical Committee

Appointee's Names	Appointee's Organization	Appointee's Contact Info	Date Appointed	Length of Term
Blair Camp, UUHC Fire Marshal	University of Utah Hospital & Clinics 50 North Medical Drive Room BC09 Salt Lake City, UT 84132	Blair.camp@ehs.utah.edu (801) 585-0383 (801) 581-2758 (fax)	October, 2007	Automatically re-appointed annually as long as appointee is willing to serve and WFCA and NFPA desire.

Purpose, Scope and Goals of Committee	<p>Scope and Responsibility of Committee: Primary responsibility for documents on the application of fire protection systems including detection, alarm, and suppression, and the life safety impact of various building systems.</p> <p>Specifically responsible for Chapter 55 and associated portions of Annex A of the Building Construction and Safety Code (NFPA 5000).</p>
Frequency, Format and Location of Meetings	<p>Frequency and Format of Meetings: Meets in person approximately twice during a code cycle with teleconferences, email exchanges, and voluntary task group work as necessary.</p> <p>Location of Meetings: Varies as determined by the NFPA staff to coordinate with the meetings of other technical committees.</p>
Specific Duties of Appointment	Attend the formal committee meetings in person. Actively participate in and contribute to the function of the committee on behalf of the best interests of the WFCA and its membership. Review relevant materials and complete tasks as assigned by the committee leadership within specified timeframes. Alert the WFCA Board of any emergent issues that may be of interest or concern to the Western Division. The typical workload is estimated at 15-20 hours per code cycle.
Standing Expectations of WFCA Board	<p>Appointed representatives of the WFCA are expected to:</p> <ul style="list-style-type: none"> • Demonstrate conduct that is at all times professional and brings credit to the association and its membership. • Accept and act upon extemporaneous or ad hoc direction from the WFCA Board in a timely manner and with the same credence afforded the direction received herein. • Reflect in their actions adherence to the WFCA's bylaws, policies, and resolutions as well as the following adopted principles: <ul style="list-style-type: none"> ✓ WFCA (and its representatives) will build and maintain relationships with our members, our state associations, the IAFC, and other partner organizations. ✓ WFCA will actively foster communication to enhance these relationships. ✓ WFCA (and its representatives) will endorse, support, and foster legislative and policy development initiatives that will enhance the fire service and advance firefighter, citizen, and community safety. ✓ WFCA (and its representatives) will endorse programs that foster and promote quality improvement and professional development for fire service professionals and agencies. ✓ WFCA (and its representatives) will seek and utilize fire service leaders who

	<p>will professionally and enthusiastically advance the mission, goals and objectives of our organization.</p>
<p>Specific Direction from WFCFA Board</p>	<p><i>While serving as the WFCFA representative to the NFPA Building Service and Fire Protection Equipment Technical Committee, the appointee is expected to:</i></p> <ul style="list-style-type: none"> • Advocate for fire sprinkler installations in a greater percentage of commercial and residential (single and multi-family) occupancies. • Advocate for design and engineering efficiencies in fire sprinkler installations as well as the removal of common barriers to fire sprinkler installations (e.g., system development charges). • Advocate for the integration of the NFPA family of codes • Advocate for firefighter as well as citizen safety. • Advocate for fire service participation on all committees. • Bring to WFCFA's immediate attention any policy matters not articulated herein that have the potential to be damaging to fire prevention.
<p>Participation and Reporting Requirements</p>	<p><i>Committee Participation Requirements:</i> The NFPA expects committee members to attend all committee meetings in person. Repeated lack of attendance or diminished participation may impact the committee member's position on the committee.</p> <p><i>Primary Committee Contact:</i></p> <p style="padding-left: 40px;">Gregory Harrington – NFPA Staff Liaison 617-984-7471 gharrington@nfpa.org</p> <p><i>Regular Reporting to the WFCFA Board:</i> The appointee will maintain regular contact with and provide timely notification of emergent issues to the assigned WFCFA Board liaison listed below.</p> <p style="padding-left: 40px;">WFCFA Past President – Chief Jeff Johnson Tualatin Valley Fire & Rescue (OR) 503-642-0303 chief.johnson@tvfr.com</p> <p>In addition, the appointee will submit a written briefing (preferably electronically) using the WFCFA Liaison Activity Report Form (available at www.wfca.com) to the same contact and wfca@wfca.com within two weeks after a committee meeting or event.</p> <p><i>Initial and Annual Review of Appointment Document:</i> Initially, upon commencement of the appointment, and prior to December 1st of each year of service on the committee, the appointee will review and recommend changes to this document to ensure it accurately reflects the scope and requirements of the positions. The proposed changes will be submitted to the aforementioned WFCFA Board liaison (see above) for consideration by the WFCFA Board.</p>
<p>Unusual Event Reporting and Review</p>	<p>In the event of unusual circumstances or significant emergent issues, the appointee will immediately contact one of the following for direction (listed in order of priority):</p> <p style="padding-left: 40px;">WFCFA Past President – Chief Jeff Johnson Tualatin Valley Fire & Rescue (OR) chief.johnson@tvfr.com</p>

	<p>(continued on next page)</p> <p>WFCA Board President – Chief Ed Wilson Lake Oswego Fire Department (OR) ewilson@ci.oswego.or.us 503-635-0275</p> <p>WFCA Executive Director – Jeff Griffin wfca@wfca.com (800) 785-3473</p> <p>In the unlikely event of conflict or disagreement between the appointee's actions or chosen approach and written directives from the WFCA, the matter should be immediately brought to the attention of the WFCA Executive Director and/or Board President for review by the Board at the earliest opportunity.</p>
Expense Reimbursement Policy	A portion of the travel and lodging expenses for attendance at meetings are paid by NFPA for enforcers. Specific information can be obtained from the aforementioned Staff Liaison.

SIGNATURES:

WFCA Board President

Appointee

ATTACHMENTS:

- NFPA Building Service and Fire Protection Equipment Technical Committee Membership Roster

RESOURCES:

- Available at www.wfca.com:
 - ✓ WFCA Liaison Activity Report Form
 - ✓ WFCA Doctrine Statement, Strategic Plan, Bylaws, Policies, and Resolutions
- Available at www.nfpa.org:
 - ✓ Various committee specific materials/resources – follow prompts for “Codes and Standards”, “Codes Development Process”, and then to “Technical Committees” in that order.
 - ✓ NFPA 5000

CREATED: April 2006

REVISED: October 2007