

WESTERN FIRE CHIEFS ASSOCIATION
APPOINTMENT: ICC - International Fire Code Council (IFCC)

Appointee's Names	Appointee's Organization	Appointee's Contact Info	Date Appointed	Length of Term
FC Eric Mohrmann	Capitol City Fire & Rescue 820 Glacier Avenue Juneau, Alaska 99801	Eric.Mohrmann@ci.juneau.ak.us 907-586-0261 907-586-8323 fax 907-723-8190 cell	January 1, 2006	1-Year Term Expires Dec 31, 2006 (can serve multiple terms if the WFCAs desires to re-appoint)

Purpose, Scope and Goals of the Council	<p>Purpose and Scope of Council: Established to oversee and manage the <i>International Fire Code</i> and related activities, and to serve as the appellate body for all appeals to the <i>International Fire Code</i>. For details see attachment - <i>International Fire Code Council Scope and Objectives Statement</i>.</p> <p>Comprised of eight (8) IAFC representatives – one (1) from each IAFC Division as well as representatives from the National Association of State Fire Marshals, model code organizations, and the ICC.</p> <p>Goals and Objectives of Committee: See attachment - <i>International Fire Code Council Scope and Objectives Statement</i>.</p>
Frequency, Format and Location of Meetings	<p>Frequency and Format of Meetings: At the discretion of the Council, but typically meets face-to-face once annually in conjunction with the Congressional Fire Services Institute Annual Fire & Emergency Services Dinner. Duration of the meetings is one to two days. In addition, conference calls may be necessary between meetings and, occasionally, an additional meeting will be called by the chair.</p> <p>Location of Meetings: At the discretion of the Council, normally in Washington, D.C.</p>
Specific Duties of Appointment	Attend the Council meetings in person. Actively participate in and contribute to the function of the Council on behalf of the best interests of the WFCAs and its membership. Use knowledge, experience, and expertise to provide the best input to the Council. Review relevant materials and complete tasks as assigned by the committee leadership within specified timeframes. Communicate with WFCAs board and membership about the ICC code development issues, projects and events of interest to the fire service. Represent the Council at meetings in your geographic area when possible.
Standing Expectations of WFCAs Board	<p>Appointed representatives of the WFCAs are expected to:</p> <ul style="list-style-type: none"> • Demonstrate conduct that is at all times professional and brings credit to the association and its membership. • Accept and act upon extemporaneous or ad hoc direction from the WFCAs Board in a timely manner and with the same credence afforded the direction received herein. • Reflect in their actions adherence to the WFCAs's bylaws, policies, and resolutions as well as the following adopted principles: <ul style="list-style-type: none"> ✓ WFCAs (and its representatives) will build and maintain relationships with our members, our state associations, the IAFC, and other partner organizations. WFCAs will actively foster communication to enhance these relationships. ✓ WFCAs (and its representatives) will endorse, support, and foster legislative and policy development initiatives that will enhance the fire service and advance firefighter, citizen, and community safety. <p>(continued on next page)</p>

	<ul style="list-style-type: none"> ✓ WFCFA (and its representatives) will endorse programs that foster and promote quality improvement and professional development for fire service professionals and agencies. ✓ WFCFA (and its representatives) will seek and utilize fire service leaders who will professionally and enthusiastically advance the mission, goals and objectives of our organization.
<p>Specific Direction from WFCFA Board</p>	<p><i>While serving as the WFCFA representative to the International Fire Code Council, the appointee is expected to:</i></p> <ul style="list-style-type: none"> • Participate in a manner that benefits the states and agencies within the Western Division that have adopted the IFC and assists those entities in applying the code effectively • Use your training, experience and good judgment to participate in discussions, provide comment and vote on code change proposals, but refrain from advocating adoption or use of any one code over another • Advocate for fire sprinkler installations in a greater percentage of commercial and residential (single and multi-family) occupancies • Advocate for design and engineering efficiencies in fire sprinkler installations as well as the removal of common barriers to fire sprinkler installations (e.g., system development charges) • Advocate for firefighter as well as citizen safety • Advocate for fire service participation on all committees • Bring to WFCFA's immediate attention any policy matters not articulated herein that have the potential to be damaging to fire prevention
<p>Participation and Reporting Requirements</p>	<p><i>Committee Participation Requirements:</i> Attendance at meetings and participation in Council activities is expected. Repeated absences or diminished participation could impact the appointment (at the ICC's discretion).</p> <p><i>Primary Committee Contact:</i></p> <p style="padding-left: 40px;">Jim Tidwell – ICC Staff Liaison ICC VP - Fire Services Activities 703-931-4533 jtidwell@iccsafe.org</p> <p><i>Regular Reporting to the WFCFA Executive Board:</i> The appointee will maintain regular contact with and provide timely notification of emergent issues to the assigned WFCFA Board liaison listed below.</p> <p style="padding-left: 40px;">Chuck Winn - WFCFA State VP (Montana) Bozeman Fire Department cwinn@bozeman.net 406-582-2350</p> <p>In addition, the appointee will submit a written briefing (preferably electronically) to the same contact and to wfca@wfca.com using the WFCFA Liaison Activity Report Form (available at www.wfca.org) within two weeks after a committee meeting or event.</p> <p><i>Initial and Annual Review of Appointment Document:</i> Initially, upon commencement of the appointment, and prior to December 1st of each year of service on the committee, the appointee will review and recommend changes to this document to ensure it accurately reflects the scope and requirements of the position. The proposed changes will be submitted to the aforementioned WFCFA Board liaison (see above) for consideration by the WFCFA Board.</p>

Unusual Event Reporting and Review	<p>In the event of unusual circumstances or emergent events, the appointee will immediately contact one of the following for direction (listed in order of priority):</p> <p>Chuck Winn - WFCA State VP (Montana) Bozeman Fire Department cwinn@bozeman.net 406-582-2350</p> <p>WFCA Board President – Chief Jeff Johnson Tualatin Valley Fire & Rescue chief.johnson@tvfr.com 503-642-0303</p> <p>WFCA Executive Director – Jeff Griffin wfca@wfca.com (800) 785-3473</p> <p>In the unlikely event of conflict or disagreement between the appointee’s actions or chosen approach and written directives from the WFCA, the matter should be immediately brought to the attention of the WFCA Executive Director and/or Board President for review by the Board at the earliest opportunity.</p>
Expense Reimbursement Policy	<p>The International Code Council funds the entire cost of participation in this activity. Reimbursement procedures and policies will be announced before each meeting.</p>

SIGNATURES:

WFCA Board President

Appointee

ATTACHMENTS:

- IFCC Membership Roster
- IFCC Informational Brochure
- International Fire Code Council Scope and Objectives Statement

RESOURCES:

- Available at www.wfca.com:
 - ✓ WFCA Liaison Activity Report Form
 - ✓ WFCA Doctrine Statement, Strategic Plan, Bylaws, Policies, and Resolutions
- Available at www.iccsafe.org/cs/cc/ifcc:
 - ✓ Various committee specific materials/resources (e.g., roster, schedules, meeting minutes, etc.)

CREATED: April 2006

REVISED: June 1, 2006