WESTERN FIRE CHIEFS ASSOCIATION
APPOINTMENT: IAFC National Fire Service Mutual Aid System Task Force (MASTF)

Appointee's Names	Appointee's Organization	Appointee's Contact Info	Date Appointed	Length of Term
FC Bill Bamattre	Los Angeles City Fire Dept. 200 N. Main St Rm #1800 Los Angeles, CA 90012	wrb6269@lafd.lacity.org 213-978-3800 (Mobile) (Fax)	October 2005	Est. thru Fall of 2006 (may be extended if 2-year grant project is authorized)

Purpose, Scope and Goals of Task Force	***Purpose and Scope of Task Force:*** The National Fire Service Mutual Aid System Task Force (MASTF) is developing a model plan for an interstate mutual aid system (state to state and state to nation). The MASTF members include appointees from the each of 16 IAFC divisions and sections. Under direction from the MASTF, workgroups within each of the IAFC divisions and sections will prepare and provide recommendations addressing the many complex issues involved in this concept. The composition of the Western Division workgroup is at the judgment of the appointee – direction from the MASTF was to incorporate representatives from organizations with major participatory interests. ***Goals and Objectives of the Task Force:*** The goal of the MASTF is to bring a fire service perspective to recommendations to improve the sharing of resources across state lines with an all-hazards approach to strengthen the fire and rescue service response capability. Additionally, the MASTF will evaluate integration of existing mutual aid plans, assist in development of state plans where needed, and assist other disciplines in development, use and integration of emergency response plans. The MASTF was charged by the IAFC Board of Directors with completing its final draft for approval and adoption by September of 2006. A grant application has been filed for a two-year project that could extend the work of the MASTF if authorized.
Frequency, Format and Location of Meetings	***Frequency and Format of Meetings:*** Varies – initial estimate of three (3) full task force meetings and conference calls between those meetings. The number of Division/Section workgroup meetings will vary as determined necessary by the appointee. ***Location of Meetings:*** Varies.
Specific Duties of Appointment	Attend the full MASTF committee meetings in person. Actively participate in and contribute to the function of the MASTF committee on behalf of the best interests of the WFCA and its membership. Coordinate the work of the Western Division workgroup and present the subsequent work product to the full task force within specified timeframes. Alert the WFCA Board of any emergent issues that may be of interest or concern to the Western Division.
Standing Expectations of WFCA Board	***Appointed representatives of the WFCA are expected to:*** • Demonstrate conduct that is at all times professional and brings credit to the association and its membership. • Accept and act upon extemporaneous or ad hoc direction from the WFCA Board in a timely manner and with the same credence afforded the direction received herein. • Reflect in their actions adherence to the WFCA's bylaws, policies, and resolutions as well as the following adopted principles: ✓ WFCA (and its representatives) will build and maintain relationships with our members, our state associations, the IAFC, and other partner organizations. (Continued on next page)

	✓ WFCA will actively foster communication to enhance these relationships. ✓ WFCA (and its representatives) will endorse, support, and foster legislative and policy development initiatives that will enhance the fire service and advance firefighter, citizen, and community safety. ✓ WFCA (and its representatives) will endorse programs that foster and promote quality improvement and professional development for fire service professionals and agencies. ✓ WFCA (and its representatives) will seek and utilize fire service leaders who will professionally and enthusiastically advance the mission, goals and objectives of our organization.
Specific Direction from WFCA Board	***While serving as the WFCA representative to the IAFC National Mutual Aid Task Force, the appointee is expected to:*** • Support maximizing the ability to share resources • Ensure issues of liability, scope of practice, and tort limits are discussed and clearly defined • Advocate for compatibility with established and emerging NIMS/NRP and national credentialing models • Advocate for clarity in definition of how to implement the plan and access related processes to obtain the necessary equipment/services • When practical, advocate policies and practices that most closely align with those currently in use in the Western Division
Participation and Reporting Requirements	***Primary Task Force Contacts:*** Jack Krakeel – MASTF Chair Fayette County Public Safety (GA) - Director 770-461-1321 ext. 4169 jkrakeel@fayettecountyga.gov Bill Bullock – IAFC Staff Liaison 703-273-9815 ext. 372 bbullock@iafc.org ***Task Force Reporting Requirements:*** Various written reports due from the Division workgroups to the full MASTF, including (but not limited to) a "key issues paper" and workgroup response to the subsequent executive summary of all workgroups' recommendations. ***Regular Reporting to the WFCA Board:*** The appointee will maintain regular contact with and provide timely notification of emergent issues to the assigned WFCA Board liaison listed below. WFCA International Director – Chief Tim Riley Newport Beach Fire Department (CA) wfcainternationaldir@wfca.com 949-644-3101 In addition, the appointee will submit a written briefing (preferably electronically) using the WFCA Liaison Activity Report Form (available at www.wfca.com) to the same contact and to wfca@wfca.com within two weeks after a committee meeting or event ***Initial and Annual Review of Appointment Document:*** Initially, upon commencement of the appointment, and prior to December 1st of each year of service on the committee, the appointee will review and recommend changes to this document to ensure it accurately reflects the scope and requirements of the position. The proposed changes will be submitted to the aforementioned WFCA Board liaison (see above) for consideration by the WFCA Board.

Unusual Event Reporting and Review	In the event of unusual circumstances or significant emergent issues, the appointee will immediately contact one of the following for direction (listed in order of priority): WFCA International Director – Chief Tim Riley Newport Beach Fire Department (CA) wfcainternationaldir@wfca.com 949-644-3101 WFCA Board President – Chief Jeff Johnson Tualatin Valley Fire & Rescue (OR) chief.johnson@tvfr.com 503-642-0303 WFCA Executive Director – Jeff Griffin wfca@wfca.com (800) 785-3473 In the unlikely event of conflict or disagreement between the appointee's actions or chosen approach and written directives from the WFCA, the matter should be immediately brought to the attention of the WFCA Executive Director and/or Board President for review by the Board at the earliest opportunity.
Expense Reimbursement Policy	All expenses associated with attending the task force meetings are paid by the IAFC in a manner consistent with the IAFC's expense reimbursement policy. Information about the policy and related forms will be made available by the Staff Liaison.

SIGNATURES:

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WFCA Board President Appointee

ATTACHMENTS:

- IAFC MASTF Roster
- White Paper: MASTF Concept & Development
- National Fire Service Mutual Aid System Strategy
- Article from IAFC Website: *Clarifying the IAFC's Role in Mutual Aid Initiatives*

RESOURCES:

- Available at www.iafc.org/mutualaid:
  - ✓ Follow the link to "Mutual Aid System Task Force (interstate) Web Page" for meeting minutes and schedules, conceptual white papers, useful links, and other materials.

- Available at www.wfca.com:
  - ✓ WFCA Liaison Activity Report Form
  - ✓ WFCA Doctrine Statement, Strategic Plan, Bylaws, Policies, and Resolutions

CREATED: April 2006

REVISED: June 1, 2006