

Minutes
Western Fire Chiefs Association
Thursday, December 18, 2008
Teleconference

1. CALL TO ORDER

A. Roll Call

- | | |
|--|--|
| <input checked="" type="checkbox"/> Gary Aleshire, President | <input type="checkbox"/> Mark Wendelsdorf, Idaho State Vice President |
| <input checked="" type="checkbox"/> Jim Critchley, Vice President | <input checked="" type="checkbox"/> Brett Waters, Montana State Vice President |
| <input checked="" type="checkbox"/> Joe Perry, International Director | <input checked="" type="checkbox"/> Jim Madden, Nevada State Vice President |
| <input checked="" type="checkbox"/> Jeff Johnson, Past President | <input checked="" type="checkbox"/> Paul LeSage, Oregon State Vice President |
| <input checked="" type="checkbox"/> Warren Cummings, Alaska State Vice President | <input checked="" type="checkbox"/> J. Kevin Nalder, Utah State Vice President |
| <input checked="" type="checkbox"/> Paul Adams, Arizona State Vice President | <input type="checkbox"/> Jim Broman, Washington State Vice President |
| <input checked="" type="checkbox"/> Doug Williams, California State Vice President | <input checked="" type="checkbox"/> Jim Weigand, NCSA Chair |
| <input checked="" type="checkbox"/> Ken Silva, Hawaii State Vice President | <input checked="" type="checkbox"/> Jeff Griffin, Executive Director |

Staff and guests in attendance: Kay Johnson, Crosby Grindle, and Samantha Simpson. Roll Call taken – quorum established.

2. CONSENT AGENDA

Motioned by Doug Williams, seconded by Ken Silva to approve the November 20, 2008 minutes. Motion carried.

3. FINANCIAL REPORT

- A. WFCA Year-to-Date – Kay Johnson reviewed the financial reports. She also noted that we received our largest GPO royalty for a single quarter. **Motioned by Jim Critchley, seconded by Warren Cummings to approve the financials. Motion carried.**

4. OLD BUSINESS

- A. Strategic Plan – No Strategic Plan updates were given.
- B. Association Position – Leave Early / Evacuate or Stay and Defend (LEOSAD) – Doug Williams provided a current status on this project and stated that the next milestone event is the IAFC Wildland Conference in Reno, NV in March. Chief Bob Roper is continuing to move this project forward. Gary Aleshire indicated that we will accommodate an opportunity for this to be presented at the President's Forum in Napa.
- C. NCSA Update – Gary Aleshire advised the Board that two agreements had been proposed; he deferred to Joe Perry to review the details of his meeting with Jim McMullen. Joe Perry stated that a comparison was done on the two agreements and informed the Board of the differences in the agreements. Specific differences were: 1) the dollar amount of in-kind services, and 2) that WFCA was not indebted by any actions of the McMullen Company on behalf of NCSA. The recommendation was to proceed with entering into a one-year agreement with James McMullen and that the one-time monetary cost paid by WFCA would be \$7,000.00. This is a trial agreement and will be revisited at the December 2009 Board meeting. **Motioned by Doug Williams, seconded by Jeff Johnson to authorize a one-year agreement with James McMullen. Motion carried.**
- D. Insurance Co-op – Jeff Griffin stated that as of January 1, 2009 WFCA will be able to add State Chief Associations and Sections onto the Western Fire Chiefs Association's insurance policy. This should enhance the coverage for the membership and be a cost savings to the associations/sections. A master policy would be created for WFCA; states and sections can be added to the policy after January 1st. **Motioned by Warren Cummings, seconded by Doug Williams to move forward with establishing a WFCA master policy and underwriting states and sections that have similar exposures to the policy.** Jeff Griffin indicated that a survey and information will be sent to the State Chief Associations.
- E. ICC Committee Appointment – Gary Aleshire mentioned that the committee appointees have been notified of their appointment to the committee, both by IAFC and WFCA.

5. NEW BUSINESS

- A. WFCA Bylaws – Gary Aleshire indicated that Chief Ken Silva will be our contact for any recommended changes to our Bylaws. Ken asked that any suggestions or comments for change be submitted to him via email no later than January 15th for compilation and submission to the IAFC by the February deadline.

- B. 2009 Proposed Meeting Schedule – Motioned by Warren Cummings, seconded by Ken Silva to adopt the 2009 meeting schedule.
 - C. Fire Rescue GPO State Chiefs Representative – Crosby discussed an initiative that is being rolled out nationally with all of the Divisions on the GPO. It is felt that it would be important to have an identified representative/liaison in each State Chiefs Association with whom to communicate GPO information. Following additional discussion, Crosby indicated that he will prepare a position description to share with each of the State VPs.
 - D. Fire Service Library – Jeff Griffin stated that he received a request from Jack Snook to purchase time from Ronnie Coleman each month to build up the Library, reminding WFCA that Ronnie has played a significant role in donating a lot of material for the Library. Jeff Griffin will advise Jack Snook that WFCA will not make a financial commitment at this time.
- 6. **PRESIDENT’S REPORT** – Gary Aleshire provided an update regarding discussions with Washington’s EMS and Public Educators and stated they would like an opportunity to create a Section in WFCA.
 - 7. **INTERNATIONAL DIRECTOR’S REPORT** – Joe Perry will be going to Virginia at the end of January for the IAFC Board meeting.
 - 8. **STAFF & EXECUTIVE DIRECTOR’S REPORT** - Jeff Griffin advised the Board of the opportunity to lease a building for the Fire Service Bookstore (one-year lease agreement). He also announced that Kay will be cutting back her hours to one day per month. Jeff also recommended hiring a fulltime person to manage the office, providing HR and accounting needs.
Crosby updated the Board on the response from the Divisions and IAFC regarding the Fire Service Bookstore.
 - 9. **BOARD MEMBER REPORTS**
 - VICE PRESIDENT** – Jim Critchley – nothing to report.
 - PAST PRESIDENT** – Jeff Johnson – nothing to report.
 - ALASKA** – Warren Cummings – Alaska Fire Chiefs will be addressing novelty lighters. The Alaska Chiefs conference will be held in Juneau, February 10-13, 2009.
 - ARIZONA** – Paul Adams wished everyone a happy holiday.
 - CALIFORNIA** – Doug Williams stated that the California Chiefs have a planning meeting on January 22, 2009.
 - HAWAII** – Ken Silva discussed the Nike “Reuse a Shoe” program that the Hawaii fire departments are participating in and offered to provide additional information upon request.
 - IDAHO** – Mark Wendelsdorf – Absent.
 - MONTANA** – Brett Waters – no report.
 - NEVADA** – Jim Madden – nothing to report.
 - OREGON** – Paul LeSage – no report.
 - UTAH** – Kevin Nalder reported that he attended the LMI conference in Arizona. The Utah State Fire Chiefs meeting is scheduled for January 15, 2009 in St. George, UT.
 - WASHINGTON** – Jim Broman – Absent.
 - NCSA CHAIR** – Jim Weigand had nothing to report.
 - 10. **GOOD OF THE ORDER**
 - 11. **ADJOURNMENT** –The next meeting is scheduled for **January 29, 2009, 1:30 p.m. PST**. Meeting adjourned.

Minutes recorded/submitted by:
Samantha Simpson, WFCA Administrative Staff