

Minutes
Western Fire Chiefs Association
Thursday, September 18, 2008
Teleconference

1. CALL TO ORDER

A. Roll Call

- | | |
|--|--|
| <input checked="" type="checkbox"/> Gary Aleshire, President | <input checked="" type="checkbox"/> Mark Wendelsdorf, Idaho State Vice President |
| <input checked="" type="checkbox"/> Jim Critchley, Vice President | <input type="checkbox"/> Montana State Vice President (pending appointment) |
| <input checked="" type="checkbox"/> Joe Perry, International Director | <input checked="" type="checkbox"/> Jim Madden, Nevada State Vice President |
| <input type="checkbox"/> Jeff Johnson, Past President | <input checked="" type="checkbox"/> Paul LeSage, Oregon State Vice President |
| <input checked="" type="checkbox"/> Warren Cummings, Alaska State Vice President | <input checked="" type="checkbox"/> J. Kevin Nalder, Utah State Vice President |
| <input type="checkbox"/> Arizona State Vice President (pending appointment) | <input checked="" type="checkbox"/> Jim Broman, Washington State Vice President |
| <input checked="" type="checkbox"/> Doug Williams, California State Vice President | <input checked="" type="checkbox"/> Jim Weigand, NCSA Chair |
| <input checked="" type="checkbox"/> Ken Silva, Hawaii State Vice President | <input checked="" type="checkbox"/> Jeff Griffin, Executive Director |

Staff and guests in attendance: Paul Adams (representing AZ Fire Chiefs Association), Crosby Grindle, Rani Jeannette, Clare Taylor, and Samantha Simpson. Roll Call taken – quorum established.

2. CONSENT AGENDA

Motioned by Jim Broman, seconded by Jim Critchley to approve the August 13, 2008 minutes. Motion carried.

3. FINANCIAL REPORT

A. WFCA Year-to-Date – Jeff Griffin reviewed the financial reports. Motioned by Paul LeSage, seconded by Ken Silva to accept the financials as presented. Motion carried.

4. OLD BUSINESS

- A. Building Proposal – Jeff Griffin reported on the status of the building proposal.
- B. NCSA Old Code Book Inventory – Staff reported that the inventory is for the out-of-date code books. The approximate value is \$15,000.00. Following further discussion, the Board determined that as a value to the membership, an inventory list would be distributed to Western Division members prior to disposal to see if any agency/department would be able to use the inventory. The requesting department would need to cover shipping and handling. Motioned by Warren Cummings, seconded by Jim Madden to dispose of out-of-date inventory after due diligence in attempting to circulate inventory to membership.
- C. NCSA Business Decision – Gary Aleshire gave a brief description of the history of NCSA, specifically addressing the financials and the term of the McMullen contract. NCSA has worked diligently to market the classes and certifications, but the revenue stream has not been able to sustain operations. Jim Weigand advised that NCSA has reinvented classes and anticipates providing classes at the NFPA conference. He also indicated that the State of California has expressed an interest in NCSA providing certification for the California Fire Code. The largest market for certifications is in California and an excellent marketing opportunity exists at the California Fire Prevention Institute. Joe Perry stated that an appropriate option would be to close the NCSA Board and look at a revenue sharing agreement with McMullen for the class training/certifications. Jim Weigand and Joe Perry would be happy to meet with McMullen to discuss options. An outline of considerations will be distributed to the Board for review. Jim Weigand requested \$1,200 for NCSA to attend the 2009 California Fire Prevention Institute. Motioned by Paul LeSage, seconded by Warren Cummings to expend \$1,200.00 for NCSA to attend the California Fire Prevention Institute.
- D. Grant Update – Jeff Griffin reported that we received the second phase of the Fully Involved grant at approximately \$245,000.00. Jeff also reported that a grant proposal would be forthcoming regarding a “no match” Safety Grant for strains and sprains. The first phase of the grant was in cooperation with the Oregon Fire District Directors. Jeff will advise the Board as this grant possibility evolves.
- E. Novelty Lighter Update – Gary Aleshire advised that he has asked NCSA for a letter of support and/or a template for legislative efforts. Jim Weigand indicated that a template may be available to address novelty lighters at the Federal level.

5. NEW BUSINESS

- A. Local Incident Management System – Jim Broman addressed Brunacini's request for a new project (NFPA 1561). The purpose of the project is to develop an Incident Command System for local incidents. Jim has reviewed the document and he indicated there is an accurate characterization of the differences between large scale incidents and small scale incidents. Joe Perry advised that IAFC has submitted their written comment in opposition. Submission response deadline is October 15th. **Motioned by Jim Broman, seconded by Joe Perry to submit written comment in opposition to the proposal for a New Incident Management System for local incidents as WFCA believes the current system is scalable and will work.**
 - B. Arizona MRSA Project Fund Request – Jim Critchley advised that Ed Nied (AZ), who is currently in a Master's program at the University of Arizona, is studying MRSA (methicillin-resistant) in the fire service. The university student and the university have put almost \$9,000 into this program, resulting in an educational tool which can be used and modified for the fire service. The next phase is to format a "quiz" to learn about MRSA. The fire service currently has no tie to the study; Jim is requesting a contribution from WFCA for \$1,000 to have the WFCA logo attached as a sponsor. **Motioned by Warren Cummings, seconded by Mark Wendelsdorf to contribute \$2,200 to University of Arizona and request recognition of the contribution (WFCA logo inserted in the materials for the MRSA study, research, and testing).**
 - C. IAFC Hazardous Materials Committee Representative – The Board was asked to nominate two individuals from the list of nominees. Jim Madden gave a recommendation for Richard Brenner. Joe Perry gave a recommendation for Nicholas Thomas. IAFC is currently seeking one individual for the seat. Following further discussion, the two names that will be submitted to the IAFC for consideration will be **Nicholas Thomas** and **Richard Brenner**.
 - D. WFCA/SW Division Luncheon – Jeff Griffin gave a brief history of the combined luncheon. The number of attendees at the Luncheon has continued to grow and we are outgrowing the room capacity. Another logistical issue is that the Divisions are not getting their fair representations with IAFC and their respective members. The Board would like to separate to benefit both Divisions and their members. **Gary Aleshire and Jeff Griffin will notify the SW Division of the decision to no longer combine this luncheon.**
6. **PRESIDENT'S REPORT** – Gary Aleshire reported that Larry Rude was not elected to the ICC Board. Gary reminded the Board to get the Strategic Plan assignments to Staff so that it can be finalized. He will be visiting Oregon and work will be started on the 2009 Budget plan.
 7. **INTERNATIONAL DIRECTOR'S REPORT** – Joe Perry reported on the activity of Hurricane Ike and that the IAFC has been receiving daily updates from Homeland Security. He stated that Chief Johnson is in Europe and other IAFC representation is at the Canadian Fire Rescue International. Joe asked who would be attending the IAFC Strategic Planning/Leadership Forum. The indicated attendees were Gary Aleshire, Joe Perry, Jeff Griffin and the Alaska President and Vice President.
 8. **STAFF REPORT** – Jeff Griffin reported that August was the biggest month for Bookstore sales. The success has been in staff serving and fulfilling orders. Growth is needed in an outreach program for telemarketing the Bookstore. The future plan is to pilot in three states outside the Western Division. He described the proposed business strategy. Jeff also discussed growing The Daily Dispatch readership. Jeff will submit fire-safe sleepwear information for the Board's consideration as a legislative support item. He also reported that the California Chiefs' Conference will start September 29th. Crosby stated that he will be attending the Alaska Chiefs' Joint Conference on behalf of WFCA and that he and Jennifer Phillips will be attending the FEMSA meeting in October in Tucson, AZ.

9. BOARD MEMBER REPORTS

VICE PRESIDENT – Jim Critchley left teleconference prior to report.

PAST PRESIDENT – Jeff Johnson (absent).

ALASKA – Warren Cummings stated that the Chiefs and firefighters will be meeting in Juneau (23rd to 27th).

ARIZONA – Paul Adams indicated that he is hoping to be officially appointed by the next meeting.

CALIFORNIA – Doug Williams reported that the California Chiefs' Conference will begin Monday, September 29th.

HAWAII – Ken Silva reported that the Hawaii Fire Chiefs' Annual Conference is November 6-9.

IDAHO – Mark Wendelsdorf stated that the Fall Meeting will be held in two weeks.

MONTANA – **Pending appointment**

NEVADA – Jim Madden indicated he had nothing to report.

OREGON – Paul LeSage – off the call.

UTAH – J. Kevin Nalder thanked the Board for the welcome and stated that he looks forward to serving and contributing. Utah is wrapping up their Intrastate Mutual Aid Agreement which will be part of the Interstate Mutual Aid Agreement.

WASHINGTON – Jim Broman indicated he had nothing to report.

NCSA CHAIR – Jim Weigand thanked the Board for their input.

GOOD OF THE ORDER – The Board was asked to provide staff available dates for the 2009 Presidential Forum (Napa, California). The proposed dates are April 23-24 or May 21-22.

12. ADJOURNMENT – The next meeting is scheduled for **October 23, 2008, 1:30 p.m. PST**. Meeting adjourned.

Minutes recorded/submitted by:

Samantha Simpson, WFCAs Administrative Staff